

|   |  |                                      |  |         |  |
|---|--|--------------------------------------|--|---------|--|
| <b>Committee Name:</b> OMS Board  |  | 2016                                 |  | July    |  |
| <b>Committee Chair:</b> Jeanne Teisher  |  | <b>Vice Chair:</b> Robbert Van Andel |  |         |  |
| <b>Minutes recorded by:</b> Michelle Jacobs-Brown   |  | <b>Date/time of meeting:</b> 7-11-16 |  | 7:00 pm |  |
| <b>Number of committee members Present: 16    Absent: 8    Guests: 0</b>  |  |                                      |  |         |  |
| <b><u>Board Members Present:</u></b> MJ Caswell, Christina Fox, Aubree Gustafson, Michelle Jacobs-Brown, Matt Miller, Ginger Pierson, Sandi Rousseau, Jeanne Teisher, Robbert Van Andel, Joy Ward, Tim Waud, Gary Whitman, Kermit Yensen, Susie Young, Alice Zabudsky |  |                                      |  |         |  |
| <b><u>Absent:</u></b> Jacki Allender, Julie Andrade, Bob Bruce, Marlys Cappaert, Steve Darnell, Jeanna Summers: DUCKS-Bridget Shepherd, Lindsay Miller  |  |                                      |  |         |  |

**Roll (Jeanne):**

**Review of Agenda (Jeanne):**

Added a few items to agenda...

**Minutes (Michelle/Jeanne):**

June minutes approved as amended.

Michelle will send final minutes out next week.

\*If you have corrections or edits to the minutes, please send comments to Michelle before the meeting. This way she can incorporate all comments and send a final draft out for approval and records.

**Financial (Kermit):**

- A. From revenue/expense standpoint, we are in good shape. From a general operating standpoint, we are where we expected to be at this time.
- B. We have paid some Nationals bills from our regular account. However, we are expecting a check from USMS... Once we get the reimbursement money from USMS we will be where we are projected to be!
- C. Are we expecting any large expenses in the meantime?? Not really. However, if we have any major expenses that come up, Kermit will need to know.

**Vice Chair (Robbert):**

- A. Hood River Meet: Question about Hood River meet-hosting it on the 19th due to conflicts.
  - 1. Robbert is in favor of having a meet in November even with other meets occurring the same weekend; November 12<sup>th</sup> is Zones in Idaho, and November 19<sup>th</sup> is the SCM meet in Federal Way.
  - 2. It was discussed that most people will attend a local meet over traveling so far, unless there is something really special about the meets.

*\*Motion to support Columbia Gorge Masters hosting a SCM meet November 19, 2016 in Hood River. M/S/A*

B. Dual Sanction Meets (Robbert/Gary):

1. Robbert sent a memo out to the board for informational purposes earlier this week.
2. Over the past 3 years we have had several dual sanctioned meets, and up until now Gary has not really been involved. At T-Hills, there was more expectation that the data manager would help more. Gary is fine with this, but is unsure how much he should really be involved.
3. Tim feels the hardest part is taking the data apart when it is combined and separating it into Club or workout groups. It has been an issue with Pendleton and T-Hills. Tim feels it's who you have running Hy-Tek and reporting results. This may need to be addressed on a couple of different fronts.
4. How many dual sanction meets across the US do we have?? If there are a significant amount of these meets, maybe we should talk to Tom Taylor? Also, within the Top Ten Recorders there may be a process already. MJ will bring this up in the next Top Ten meeting. She will follow up with the board when she finds something out.
5. The current bid packet does not have any info for what to do with results after a dual sanction meet. We should address this in our policy. The committee will add this to their list.
6. USMS requires Masters to archive meet paperwork for 2 years. Some of these clubs are probably not doing this. Gary has the paperwork, and he can do this too.  
\*USA typically requires meet paperwork to be archived for one year.

C. Meet Registration Deadlines (Gary):

1. We have seen meet registrations extended out past the deadline regularly over the last several meets. The consideration here is to balance the time between club preparation and maximum number of registrations. It doesn't seem to make much difference if we cut off at Midnight on Sunday the week before the meet.
2. Decision was made to no longer extend meet entry deadlines. The deadline will be posted on the entry form, in the Aqua Master, and will be online as well. Reminder emails will be sent.

**Aqua Master/Website (Sandi/Matt/Alice/MJ):**

- A. Aqua Master Distribution list: Should we remove people from the email distribution if they are no longer members? What about removing anyone who has not renewed? Would this help with our readership statistics??

1. Discussion: Leaving people on the list helps bring them back into the group. Some feel that this should be a membership benefit. Others see no negative consequences for removing.
2. It was noted that the OMS website is not closed, and anyone can go to the website and get the Aqua Master at any time.

**\*Vote: How many people would prefer leaving non-active OMS members on the list??**

**\*Result of the vote is to leave non-active members on the list for now.**

B. Website: emails to membership:

1. Our email method is outdated. We cannot easily include multiple attachments, links, and certain formatting. Matt currently changes our formatting and helps with large emails, multi attachments, and links. Matt does not feel this is a big time usage, and he does not mind doing this at this time.
2. MJ runs into trouble when trying to attach items. She often has to send multiple emails.

For the more complicated emails, multiple attachments and links, Matt can help out. For all others, we can go with the status quo for now.

3. This email list should be only current members. Some people have reported these emails as spam. USMS/OMS does not want to be considered spam!! Can include an unsubscribe button? Yes!

### **Open Positions (Jeanne):**

A. Positions still open.

1. Awards-Jeanne has been talking to someone about this, but will leave it open for now.
2. Fitness chair (Aubree): New position opening up. Aubree finishing her role in Oct/Nov. She will not be renewing the position. She would like to participate when she can, but she has a lot going on AND just got engaged!! Congratulations!!

### **Convention (Jeanne):**

A. Discussion via email over the last month regarding OMS paying for Sandi to attend the 2016 Convention. Need official vote.

*\*Motion for OMS to reimburse Sandi to attend Convention as a non-voting delegate. M/S/A.*

### **2016 Summer Nationals Update (Tim):**

A. Volunteers;

1. We are having issues with getting enough volunteers. Mostly need people on the deck like timer, relief timers, safety officials, etc. We are about 20% there. We do have several teams that have said they will sign up for certain days. Tim is sure they will come through as there is some incentive there. We will continue to use media, email, and all other ways to get the info out there. Go to your workout group and get people go-

ing. Ask kids and family members to help. Tim will be putting something on the OMS/USA website as well.

2. Check the Facebook page. USMS has been policing the Facebook page regularly, but there seems to be multiple groups linking to Nationals.

B. Advertising.

1. There have been only a few full page ads, 1/2 page and, 1/4 page ads purchased. After the last email blast, there have been many more inquiries. It should fill up as we get closer.

B. Entries

1. 750 people are entered as of today. We usually have a big push at the end of meet registration. We will need to get the volunteers to support the swimmers!!

C. Added another shuttle to a hotel east of the pool; now a third stop on shuttle run.

D. Working on more informational emails.

E. Medals are here. They look great!!

F. Tim sent out applications to all certified coaches.

1. Need 1 Head coach, 4 relay coaches, and 4 mixed relay coaches.
2. There is a sign up genius on OMS site, but Tim will put it on the National site.
3. Have only received a few responses, but believes the spots will fill up.

Next OMS Board meeting will be August 8<sup>th</sup> at 7:00 pm.

Meeting was adjourned at 8:24 pm.